

AGENDA

FOR A REGULAR MEETING ON MONDAY, MARCH 29, 2004
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
CLEVELAND COUNTY FAIRGROUNDS 9:00 A.M.
605 E. ROBINSON NORMAN, OKLAHOMA 73071

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of March 22, 2004.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award, and/or Reject County Bid #HD-1217 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 224 S. Chestnut, Moore, and 250 12th Ave. N.E. , Norman, Oklahoma.
 - 2. Accept, Award, and/or Reject County Bid #SHE-1218 – One-Year (1) Non-Encumbered Contract for the purchase and installation of Miscellaneous Computer Items for the Sheriff's Office.
- F. Old Business
 - 1. Award and/or Reject County Bid #HD-1216 – Janitorial Service Contract for the Cleveland County Health Department located at 224 S. Chestnut, Moore, Oklahoma. The bid term will be for one year (1) with the option to renew up to two (2) more consecutive years.
 - 2. Discussion, Consideration, and/or Action to Approve the traffic flow pattern and traffic control considerations for East drive at Cleveland County Fairgrounds Facility.
- G. New Business:
 - 1. Discussion, Consideration, and/or Action to Approve the Service Agreement between the Cleveland County Sheriff's Office and Capital City Processors, L.L.C. for grease removal. Charge will be \$60.00 quarterly with effective date of service Feb. 1, 2004.

2. Discussion, Consideration, and/or Action to Approve the renewal of the Lease Service Agreement between the Cleveland County Treasurer and Blythe Criss-Cross Directory & Information Services for information retrieved from Metrosearch Digital Database for the year of May, 2004, to May 2005, in the amount of \$525.00 plus \$20.00 shipping fee for a total of \$545.00.
3. Discussion, Consideration, and/or Action to Approve the Archive Writer Services Contract, between the Cleveland County Clerk and GET Imaging, Inc., for conversion of images to microfilm at a rate of \$.22 per image and a duplicate roll of film at \$27.00 per roll. This is for backfiles and is to be delivered on CD ROM to GET. The Contract will begin the date it is approved and will expire June 30, 2004. Contract is not to exceed \$7,500.00.
4. Discussion, Consideration, and/or Action to Approve the Lease Agreement between the Board of County Commissioners and Department of Human Services for space at 110 E. Eufaula in the amount of \$2,039.50 per month beginning July 1, 2004, and end on June 30, 2005.
5. Discussion, Consideration, and/or Action to Approve the Service Contract between the Cleveland County Election Board and Cingular Wireless for 30 Nokia Cell Phones in the amount of \$889.06 plus undertermined additional usage. This contract is from April 1, 2004, thru June 30, 2004. Contract to be renewed on July 1, 2004.

6. Approve the following Blanket Purchase Orders:

a. General Fund

04-4402 – SM2	Noble Hardware	\$1,000.00
04-4403 – E2	Copelin’s Office Center	1,000.00
04-4415 – SQ2	Wal Mart Community	1,000.00
04-4448 – B2B	Fadler Company	2,500.00
04-4449 – B2B	Ben E. Keith	2,500.00
04-4450 – B2B	Sysco Food Services	3,000.00

b. Highway Fund

04-4393 – T2A	Midwestern Equip. Co.	1,000.00
04-4397 – T2A	Drive Train Specialist	1,000.00
04-4407 – T2A	Bruckner’s Truck Sales	600.00
04-4408 – T2A	O’Reilly Automotive	1,000.00
04-4409 – T2A	Tractor Supply	1,500.00
04-4426 – T2A	Performance Muffler	500.00
04-4437 – T2A	Noble Hardware	200.00

c. Sheriff’s Service Fee

04-4440 – CFB2	Fuelman of Oklahoma	10,000.00
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d. Fair Board Fund

04-4421 – FF2	Home Depot Comm.	1,500.00
04-4441 – FF2	Locke Supply Co.	3,000.00
04-4442 – FF2	Arch Wireless	100.00
04-4443 – FF2	Sooner Copy Machines	150.00

7. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0003 – E2	04-0070 – T2A
04-0211 – B2A	04-1349 – T2A
04-0298 – C2	04-2139 – T2A
04-1704 – B2A	04-2170 – T2A
04-1807 – SM2	
04-2495 – B2A	04-3332 – CFBRE2
04-3759 – SQ2	
04-4022 – B2B	

8. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 747,679.51
b. Highway Fund	174,706.16
c. Health Fund	1,968.59
d. Sheriff's Service Fee Fund	54,374.90
e. Sheriff's Commissary Fund	1,700.60
f. Sheriff's Revolving Fund	19,007.47
g. Treasurer's Certification Fee Fund	6,222.79
h. Fair Board Fund	837.43

H. Miscellaneous Discussion.

I. Adjourn:

Date posted: March 25, 2004

County Clerk